

**St. Peter's Catholic
First School (Academy)
Bromsgrove**



Love God and Love One Another

**A Handbook for Year Four
Parents/Carers**

September 2016

Dear Parents/Carers

May we take this opportunity to welcome you back to school after the summer break and we look forward to meeting you and working together over the next year.

We have produced this booklet that is specifically for Year Four parents/carers, to help you to get to know us and our Year One routine. We aim to establish a strong partnership between home, school and parish and hopefully you will find this information useful.

The Year Four Team

	Class Teacher	Teaching Assistants
Class 4R	Mrs Amy Rowe	Mrs Everard, Mrs Miguras, Mrs Brown
Class 4E	Miss Claire Ellenger	Mrs Martin, Mrs Brown

For the teachers' statutory Planning, Preparation and Assessment Time (PPA) cover will be provided by Mrs Wendy Amess (HLTA) and Mr Charlie Price (PE Coach). Mrs Amess and Mr Price will communicate and plan with the Year Four Team.

Please take note of our Class names (4R and 4E) as when they are used on newsletters, etc then the event will include your child. Year Four is also part of a key stage, so if you see KS2 (Key Stage Two) then this also includes your child.

How to contact us

A close link between home and school ensures that children feel secure and valued.

Therefore if you have any concerns or information about your child that you feel we should know please do not hesitate to write, email or telephone us.

office@st-petersrc.worcs.sch.uk

01527 831872

You could also make an appointment via the school office.

We will endeavour to see you as soon as possible.

Useful contact numbers and information

School Office	01527 831872
School Fax	01527 874629
School E-mail	office@st-petersrc.worcs.schu.uk
School Website address	www.stpeters-bromsgrove.co.uk
Class Catering	Hannah Jones 01527 558678
Castle Kids Before & After School Club:	01527 831150
School Nurse	Catshill Clinic - 01527 488323

The School Day for Year Four Children

Time	
8.30 a.m.	The main pupil entrance gate on Charford Road is open for parents/carers to wait with their child as this is not supervised by staff.
8.45 a.m.	Mrs Clubley or Miss Colclough open the green gate (children are supervised)
8.55 a.m.	The school bell rings for the start of the day Registration
9.00 a.m.	Morning lessons start
10.25 a.m.	Morning Break Time
10.45 a.m.	Morning lessons continue
12.00 noon	Lunchtime
1.00 p.m.	Afternoon lessons start
3.15 p.m.	End of the school day

If you are late arriving at school please bring your child to the front entrance and sign them in the book so that they can be marked on the register. The school playground gate is locked at 8.55 a.m. to ensure the safety of the children.

At home time the children are not allowed to leave the adult, who is dismissing, until we can see the adult who has come to collect them. Please keep the collection list up to date in the school office. If there are changes, due to an emergency, please telephone the office to inform them of the change.

If you are delayed in picking up your child they will be kept safe in school. However, if this becomes a regular occurrence then you will need to sign the late pickup book and you will be asked to contact Castle Kids to arrange for them to collect.

At a glance!

	<i>Class 4R</i>	<i>Class 4E</i>
<i>PE (Indoors)</i>	<i>Thursday</i>	<i>Thursday</i>
<i>PE (Outdoors)</i>	<i>Wednesday</i>	<i>Wednesday</i>
<i>Library Session</i>	<i>To be confirmed</i>	<i>To be confirmed</i>
<i>Spellings Quiz</i>	<i>Monday</i>	<i>Monday</i>

The year group Curriculum Letters and Home Learning will update you of any changes to the above.

Attendance

At St Peter's we have a high standard of punctuality and attendance to ensure the children have a settled start to the school day. We discourage families from taking holidays during term time and this should be avoided. The school has a strict attendance policy which parents are asked to support.

If your child is absent from school due to illness please telephone on the first day of absence before 9.30a.m. If the illness continues please inform on the third day of absence. On return to school your child should bring in a letter to explain their absence.

If you need to collect your child during the school day for a special reason, e.g. an urgent or unavoidable medical appointment, you will need to go to the school office so that you can sign your child out.

Registration

The school day is split into two sessions, morning and afternoon. The children in Key Stage One will be registered at 8.55 a.m. for the morning session and 1.15 p.m. for the afternoon session.

Winter Weather

On very rare occasions weather conditions have caused the school to close for the day. In the event of snow, please tune into the local radio stations for announcement of school closures – Radio Hereford and Worcester 104 FM. We also offer a text messaging service, so you will be informed via text if the school is closed due to snow.

Break Time

In the morning the children have a 20 minute break time. All children in Key Stage One are entitled to a free piece of fruit, which is from a Government initiative. If you wish your child to have milk then please contact 'Cool Milk' to set up an account. This can be done by telephoning 08448542913 or emailing registrations@coolmilk.com. We will then ensure your child receives their milk.

Lunchtime

It is imperative that your child's menu is returned to school as soon as possible as Class Catering order to request to ensure that children get their preferred meal choice.

In Key Stage Two the children's lunchtime starts with being called into the hall. When the children have finished their meal they are able to return to the playground. Key Stage Two children's lunch boxes and dinner trays will be checked before they leave the hall.

Whether your child has sandwiches or cooked lunches we expect good table manners. Please make sure that your child can use a knife, fork and spoon correctly. The lunchtime supervisors help the children to cut up food if help is needed. "Please" and "Thank you" are very important words at St. Peter's which children are encouraged to remember.



Reading at Home and ERIC Time at School

Last year, in order to develop and promote 'a love of reading' we decided to make some changes to the way home/school reading is managed.

In every year group the children are able to choose a new reading scheme book from the classroom when they have finished the book that they are reading. The children will know which colour box they need to choose their book from, and this will be written in their reading record.

Before changing their book it is expected that their reading diary will have been signed by an adult to show that the child has read and discussed their book.

The children will continue to have guided reading sessions in school where specific reading skills will be taught. It is during these 'guided sessions' where children will be heard read by a teacher and other members of school staff. They will only be heard read books from the reading scheme periodically in order to ensure that the level and content are appropriate.

The children also have an opportunity to visit the school library and choose a book which they then keep and return at the next class library session.

When sharing a book talk to your child about what he or she thinks might happen next in a story, how the story might end and then ask them to retell the story themselves. Picture books are very important to promote discussion, so look for books without any words to help your child practise this skill. Have fun acting out stories together. Your enthusiasm for a book will help your child to understand that books are exciting.

Your child will receive a bookmark with their book and this should target the objectives that your child is working on.

Make reading times fun and relaxed and you will see your child's confidence grow!



Spelling Quiz

In Year Four, children will take part in a weekly spelling test. These words will often follow a spelling pattern. We will also test the children on statutory words that the children are expected to know and any current topic words e.g. words linked to World War Two. The children will be expected to have their spelling books in school at all times as they will have the opportunity to practise during the week. Please support your child in learning their spellings.



Home Learning

The Homework Policy was reviewed in the light of comments gathered from pupil interviews and parent interviews (September 2015). The policy sets out the clear purpose of homework and the roles of Academy Representatives, Head Teacher, Class Teachers, children and their parents/carers.

At St. Peter's we are very committed to building strong home/school links. We know that education is most effective where there is a positive partnership between home and school. We hope that homework will increase a child's enjoyment of learning and his/her understanding. We know that it is crucial that we offer support to parents/carers so that there is a better understanding of how learning can be further extended at home. In this policy the term homework refers to any work, task or activity which children are asked to do outside of lesson time, usually with parents or carers.

Home Learning information will be provided by the class teachers and will focus on the class' current topic. They will contain activities that are open ended. Class teachers will request that Home Learning is brought into school in order to track what the children are doing.

Additional Information

- ◆ Water bottles are provided for each child, from the Friends of St. Peter's, and these should be cleaned, re-filled and sent with fresh water each day. Spare bottles and lids can be purchased from the school office and school caps when needed
- ◆ Only prescribed medicines that are four dosages a day can be administered. The medicine needs to be taken to the school office where the appropriate forms should be filled in. The medicine should be collected from the school office at the end of the day. The form is available on the school website
- ◆ If your child suffers from asthma and needs an inhaler in school then please speak to your child's class teacher
- ◆ All monies need to be placed into an envelope clearly marked with the name of the child, class and contents. All cheques should be made payable to 'Our Lady of Lourdes Multi-Academy company'
- ◆ Earrings are not allowed in school for health and safety reasons
- ◆ All items of clothing should be labelled with the child's name to make it easier for your child to organise their clothing

Travelling to School

Road safety is an important issue and the school has restricted parking. We would ask that you refrain from parking in the school car park as it is for staff, deliveries and to ensure that there is access for emergency vehicles in the event that they might be needed.

We ask you to respect the local residents and please think of the environment and walk to school whenever possible. Parents can park on the car park at St. Andrew's Church in Lyttleton Avenue, and walk the short journey to school.



Our School Prayers

The Sign of the Cross (start with your right hand)



In the name of
the Father...



...and of
the Son



...and of the
Holy Spirit.



Amen.

Morning Prayer

Father in heaven, you love me.
You are with me night and day.
I want to love you always
In all that I do and say
I'll try to please you, Father
Bless me through the day.
Amen.

End of the School Day Prayer

God our Father, I come to say
Thank you for your love today.
Thank you for my family,
And all the friends you give to me.
Guard me in the dark of night.
And in the morning send your light.
Amen



Grace Before Meals

Bless us, O God, as we sit together.
Bless the food we eat today.
Bless the hands that made
the food.
Bless us, O God.
Amen.

Grace After Meals

Thank you, God for the food
we have eaten.
Thank you, God for all our friends.
Thank you, God, for everything.
Thank you, God.
Amen.



ST. PETER'S CATHOLIC FIRST SCHOOL (ACADEMY)

UNIFORM LIST 2016 - 2017

AUTUMN AND SPRING TERM

Girls	Boys
<ul style="list-style-type: none">▪ Light blue blouse▪ School tie▪ Navy blue cardigan or sweatshirt with the school badge▪ Navy skirt or pinafore dress▪ Navy tights	<ul style="list-style-type: none">▪ Light blue shirt▪ School tie▪ Navy pullover or sweatshirt with the school badge▪ Long grey trousers▪ Grey or black socks

SUMMER TERM

Girls	Boys
<ul style="list-style-type: none">▪ Light blue or navy checked dress▪ White socks▪ Flat heeled shoes or sandals (no open toes, sling backs or slip on shoes)	<ul style="list-style-type: none">▪ Short sleeved blue shirt and school tie or blue polo shirt with the school badge▪ Short grey trousers▪ Flat heeled shoes or sandals (no open toes)

P.E KIT

Girls	Boys
<ul style="list-style-type: none">▪ Navy shorts▪ Navy jogging bottoms▪ School T-shirt with the school badge▪ Trainers/Pumps	<ul style="list-style-type: none">▪ Navy shorts▪ Navy jogging bottoms▪ School T-shirt with the school badge▪ Trainers/Pumps

SWIMMING

Girls	Boys
<ul style="list-style-type: none">▪ Swimming costume (not a bikini)▪ Swimming cap	<ul style="list-style-type: none">▪ Trunks (not shorts)▪ Swimming cap if they have long hair

For safety reasons jewellery (including earrings) is NOT allowed to be worn in school and only black flat heeled shoes should be worn. Shoulder length hair should be tied back. Hair gel and tram line haircuts are NOT allowed.

UNIFORM IS AVAILABLE FROM LOCAL SHOPS AND STORES

School Days (01527 877561)

Bromsgrove Sports (01527 874885)

PMG Schoolwear – www.pmgsschoolwear.co.uk

Standard basic items however, can also be purchased from department stores

TERM DATES